



# THE DOCKET

Fall Issue  
2022  
www.vadistrictclerks.com

ASSOCIATION OF CLERKS OF THE DISTRICT COURTS OF VIRGINIA

## Happy Fall YA'LL!



### A message from the Association's President:

**HAPPY FALL YA'LL!** What a beautiful time of the year. The leaves just seem **more vibrant than ever.** I think I've said this before, but I will say it again. We live in one of the most beautiful parts of the county!

It was so great seeing many of you at the Clerk Conference in Norfolk. I **don't know about you, but it seemed** like a lifetime since we had all been together. Thanks to Karl Hade and his team on a successful event.

**As the President of the Clerks' Association,** I would like to extend a heartfelt thank you to the members of the Association for all their hard work prior to the conference and during the event. It took a lot of work and muscle to haul all our awesome merchandise **into the hotel.... AND OUR MERCHANDISE TABLE WOW** that was a busy place! Lots and lots of items were purchased! We still have items available that can be purchased **through the Association's website, if you are interested!** Additionally, the Association sponsored a social/dinner event on Tuesday evening. I received lots of compliments from those who attended. It seemed everyone was able to relax a bit and enjoy the company. We took care of a little business too! As you will see in this issue, new Officers were sworn in for 2023!

Congratulations to the raffle winners! Wow those prizes, and the gift baskets were **OVER THE TOP!** I had an absolute blast just seeing the faces and reactions of those who won! I'm so glad that we were able to include pictures in this issue of those smiling faces!

As we wind down 2022, I want to again encourage you to get involved in the Association. There is power in numbers!

Your involvement can be as great or small as you are comfortable. Sometimes, for example, we are just looking for someone to write a column in the DOCKET. I know some of you have experiences that you can share! Sometimes, we need voices or letters to legislators requesting their help. At times, we may just need suggestions for conferences. Maybe you know of a great speaker in your area that could cover topics of interest. Just give it some thought as we wind down 2022! A new year with new challenges are coming, but **I'm encouraged that we will continue** to be successful if we continue to work as a team, a **VERY LARGE TEAM!** E-mail your great ideas or content to [lhatch@vacourts.gov](mailto:lhatch@vacourts.gov).

Just a reminder, our APRIL 3-4 2023 conference is in the WORKS! **We haven't** worked out all of the details but stay **tuned....we will be in touch!**

And a quote from Retired Chief of Police (Town of Blacksburg, Va) Bill Brown.

*"I wanted to be a leader that people wanted to follow, not a leader people HAD to follow"* ■



### Clerks Association Leadership

Officers	
President	Kimberly McKittrick
President-Elect	Laura Hatch
Past President	Rick Kahl
Vice President	Kelly Wiggins
Secretary/Treas.	Amy Burnham

### Regional Representatives

Region 1	Courtney Payne
Region 2	Jill Hall
Region 3	Shannon Meadowcroft
Region 4	Julie Dobson
Region 5	Linda Moore
Region 6	Shanna Henry
Region 7	Darcie Dunn
Region 8	Ginger Webb
Region 9	Nikki King
Region 10	J. Karen Allison

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### SAVE THE DATE

**NEXT ASSOCIATION MEETING HOTEL ROANOKE**  
**DATE: 11/14/22 TIME: 10:00**



# Association of Clerks of the District Courts of Virginia 60th Anniversary Social Event and Business Meeting

**Thank you to all who attended and contributed  
to the success of this event.**



*Congratulations*



### Swearing in of new association leadership:

We were delayed in swearing in our officers this year due to the Association of Clerk’s of the District Courts of Virginia April Conference 2022 being canceled due to COVID. The state conference was the perfect opportunity to make these officer’s official. The immediate past president Rick Kahl (not pictured) swore in Kimberly McKittrick as our President, Laura Hatch as President-Elect and Amy Burnham as Treasurer. Kim then swore in the present 6 of our 10 regional representatives. Other officers not in attendance will be sworn in at our next meeting.

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***The hot buffet dinner was delicious.***



***Kimberly Mckittrick, sworn in as your Clerk's Association President.***



***Terri Rea, Amy Burnham, Shanna Henry and Lindsey Short, behind the scenes.***



***Drinks and Hors d'oeuvres, served for cocktail hour before dinner.***





*It's been great catching up!*



*It's been too long!!*



*How have you been?*



*Has it really been three years?*





So nice to get out of the office!!



*Pleasure meeting you!*



## So great to see you all!

It was an evening of networking and socializing. How wonderful it was to see everyone in person again.

The event was well attended and everyone seemed to be having a great evening together. The Association also conducted a short business meeting along with a few good laughs. A huge thank you to all those who worked so hard to make the event a success! ■







You must be present to WIN!!

**Did we mention we had BIG PRIZES to give away this year?**

Yes, indeed. We had some very lucky winners enjoy our 60th Anniversary prizes this year at the state conference in Norfolk. It was such an exciting time hearing the winning names called and the applause for the lucky winners. Thank you for all who helped make this giveaway possible. The smiles on their faces say it all! Congratulations!



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***A laptop, purse, gift cards and so many gift baskets were much sought after prizes of the conference. Congratulations to you all!!***

## **AND THE GRAND PRIZE WINNER IS.....**



***Wanda Trainham, is the proud new owner of a YETI cooler. CONGRATULATIONS!!***





# News Release

[www.ncsc.org](http://www.ncsc.org)

Contact: Molly Justice Director of  
Communications and Online Media  
National Center for State Courts  
757.259.1564

## Clerk of Court earns national recognition from Institute for Court Management

Williamsburg, VA – (August 16, 2022) Margienette J. Whitfield, Clerk of Court with the York/Poquoson Juvenile & Domestic Relations District Court in Yorktown, VA, has been certified as a fellow of the Institute for Court Management (ICM) at the National Center for State Courts.

ICM Fellows complete a rigorous four-step process that measures an **individual's aptitude in court management**, research, and executive leadership through three levels of certification. Ms. Whitfield joins eight other recent program graduates and more than 1,300 alumni who represent 49 states, the District of Columbia, Guam and 12 foreign countries.

Since 1970, the Institute has delivered training and education to judicial branch personnel in emerging areas of court leadership and management concepts, case management, human resources management, court performance standards, and other areas deemed critical to professional development.

The ICM Fellows program offers the only intensive educational program for court professionals in the U.S. For more information, visit [www.ncsc.org/education-and-careers/icm-fellows](http://www.ncsc.org/education-and-careers/icm-fellows).

**About the National Center for State Courts** Headquartered in Williamsburg, VA, the National Center for State Courts is a nonprofit court organization dedicated to improving the administration of justice by providing leadership and service to the state courts. Founded in 1971 by the Conference of Chief Justices and Chief Justice of the United States Warren E. Burger, NCSC provides education, training, technology, management, and research services to the nation's state courts. ■

National Center for State Courts, 300 Newport Avenue, Williamsburg, VA 23185-4147

**Congratulations Margienette!**





## Distinguished service recognized.

Story and photo contributions by Kimberly McKittrick,  
Clerk of Montgomery County GDC

Kimberly McKittrick Clerk of Montgomery County General District Court presented Brandy W. Bandy, Deputy Clerk a “Certificate of Excellence Award” from the District Court Clerks of Virginia Recognition Program. Brandy was honored for her outstanding professional achievement and contributions to the Virginia court system. Brandy has been employed in the Montgomery County General District Court for over 19 years.

In the words of her Clerk, Ms. McKittrick....

*“While the Courts have seen many, many changes through the years what I find refreshing about Brandy is what HASN’T changed about her through the years, she is ALWAYS dependable. You can **DEPEND** on a bright smile and a friendly “GOOOOOOOOOD MOOOOORNING EVERYONE” as she enters the office each day. You can **DEPEND** on her work ethic. While she may have tons of work surrounding her, she jumps in and gets it done, never complaining, and still offers help to her co-workers. You can **DEPEND** on her positive energy, it’s contagious and has been ever so important in recent years with the challenges that were presented by the pandemic.”*

Congratulations Brandy on a job well done. We appreciate you! ■



**Brandy Bandy, Deputy Clerk Montgomery County GDC Certificate of Excellence recipient.**

## News From Around the State

### York GDC

Clerk Brooke Reed announces the following updates from her office. Deputy Clerk, Jerylyne Phillips welcomed a baby boy. Congrats Jerylyne! Deputy Clerk, Sharon Capone, retired after 30 years of service. Congrats Sharon we wish you all the best! We also welcomed two new Deputy Clerks, Tynisa Richardson and Lexis Edwards! Welcome Ladies! I would also like to give a shout out to all of my ladies here for all of their hard work, dedica-

tion, and team work during a time of transition. I truly appreciate you all!

Congratulations and welcome!  
York/Poquoson JDR

Clerk Margienette Whittfield congratulates Melody Earman, Deputy Clerk will be celebrating 33 years in the Judicial system on September 16, 2022. Melody has been in York JDR since 2008. Congratulations Melody! ■

Looking for a gift  
for your staff?  
A treat for yourself?

Check out Clerk’s Association  
merchandise on our website  
[www.vadistrictclerks.com](http://www.vadistrictclerks.com).



Checks and credit cards accepted for all  
orders placed.

Have ideas for merchandise you would  
like? E-mail Lauren Jones at  
[lejones@vacourts.gov](mailto:lejones@vacourts.gov).



Thank you to our Association volunteers!



# Association turns 60! Congratulations!

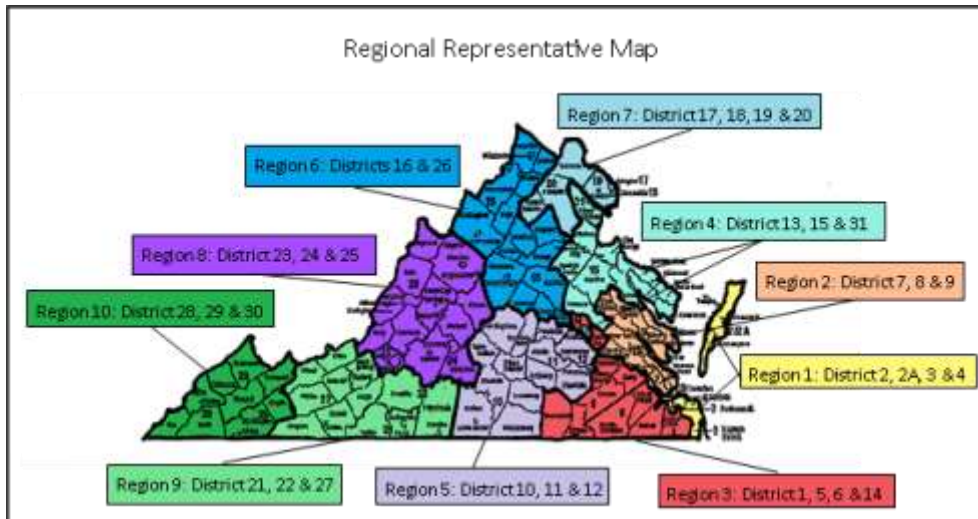
**Serving Virginia's District Courts since 1962.**

### Committee Chairs

Budget & Finance CATS Manual	Amy Burnham & Terri Rea Laura Hatch & Barbara Shaw
Historian	Heather Stevens
Legislative	Pamela Jarvis & Barbara Shaw
Membership	Kimberly McKittrick
Mentorship	Terri Rea
Nominating	Rick Kahl
Parliamentarian	Christina Davis
Programs	Lindsey Short & Lauren Jones
Publications	Laura Hatch
Resolutions	Vickie King
Special Issues	Amy Burnham & Terri Rea
Technology	Laura Hatch & Vikki King
Ways & Means	Lauren Jones

### Clerks' Association Mission

- ◆ To foster a closer relationship among the district courts of Virginia
- ◆ To improve proficiency and professionalism of court personnel
- ◆ To promote uniformity of procedure
- ◆ To recommend improved techniques and procedures to more efficiently perform the duties of the Clerk's Office
- ◆ To provide educational and training opportunities for all district court employees
- ◆ To foster cooperation and understanding between court personnel, judges, the legal community, and others involved with or interested in courts.



### Regional Representatives

Region 1	Courtney Payne
Region 2	Jill Hall
Region 3	Shannon Meadowcroft
Region 4	Julie Dobson
Region 5	Linda Moore
Region 6	Shanna Henry
Region 7	Darcie Dunn
Region 8	Ginger Webb
Region 9	Nikki King
Region 10	J. Karen Allison



For News and Current Events, please see our website. If you have interest in joining any of our committees, please contact your Regional Representative! Our organization is entirely volunteer-led and requires the participation of any district court employee! Please consider lending your time to your Association!



Please visit our webpage at [www.vadistrictclerks.com](http://www.vadistrictclerks.com)