



**Association of Clerks of the District  
Courts of Virginia**  
**2024 Spring Conference Program Agenda**

**Resilience, Renewal,  
and Community**  
**April 22-23 2024**

**Monday, April 22, 2024 – DAY 1**

09:00 AM -10:00 AM	<b>Registration/Vendor Visits</b>	<i>Agenda is subject to change</i>
10:00 AM -12:00 PM	<p><b>Overall Wellness Means Workplace Wellness</b> (Ballroom - Capitol EFG) A holistic and systematic approach to your wellness. This workshop provides a set of ideas, tools, and activities designed to help you make sense of your overall health and learn how to thrive through the process. The framework will help you start developing your wellness plan. Octavia Marsh, Jacquelyn Smith-White, and Yolanda Hall - Henrico Mental Health &amp; Developmental Services</p> <p><b>Breakout (By Appointment Only)</b></p> <ol style="list-style-type: none"> <li><b>HR Doctor is in</b>—By appointment only, scheduled in advance.— (Capitol A) HR Team members - Department of Human Resources, OES</li> </ol>	
12:00 PM - 1:00 PM	<b>Lunch/Vendor Visits</b>	
01:00 PM - 2:15 PM	<p><b>Breakouts</b></p> <ol style="list-style-type: none"> <li><b>Human Resources Management Tools for Clerks/Supervisors</b> (Ballroom - Capitol EFG) HR Team, Department of Human Resources, OES</li> <li><b>Customer Service for Deputy Clerks</b> (Capitol BCD) Jennette Runner, Financial Analyst, OES</li> </ol>	
02:15 PM - 02:30 PM	<b>Break/Vendor Visits</b>	
02:30 PM - 02:45 PM	<p><b>Intro to the afternoon Teambuilding Workshop</b> (Ballroom - Capitol EFG) Attendees will be working together with other courts to discuss topics related to employee morale and engagement. This workshop offers a unique opportunity to network with colleagues from across the state.</p>	
02:45 PM - 04:00 PM	<p><b>Breakouts</b></p> <ol style="list-style-type: none"> <li><b>Teambuilding, Employee Morale and Engagement Workshop</b> (Ballroom - Capitol EFG) Clerks Association Facilitators</li> <li><b>HR Doctor is in</b>—By appointment only, scheduled in advance. (Capitol A) HR Team members - Department of Human Resources, OES</li> </ol>	
04:00 PM - 04:30 PM	<p><b>Workshop Report out/End</b> (Ballroom - Capitol EFG) Clerks Association Facilitators</p>	
04:00 PM—5:30 PM	<p><b>Registration/Vendor Visits</b> Upon registration, you will receive your conference lanyard and (1) drink ticket for the 5-7 PM Monday night Networking Social Event (See details below).</p>	
05:00 PM -07:00 PM	<p><b>Networking Social Event/Vendor Reception at Shula’s</b> (Hotel Restaurant) Light refreshments and drinks will be served.</p>	



**DON'T MISS THIS NETWORKING OPPORTUNITY!** Mon April 22, 2024  
5:00 - 7:00 PM Catch up, make new contacts and possibly new friends at our **Networking Social and Vendor Reception**. Light refreshments will be served. **Must show conference lanyard (received at registration table) for entry.** Each attendee can use their (1) free drink ticket for beer or wine— this event only. A full cash bar is also available.



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**Tuesday, April 23, 2024 DAY 2**

08:00 AM - 09:00 AM	<b>Registration/Breakfast/Vendor Visits</b>
09:00 AM - 09:30 AM	<b>Welcome</b> - Karl Hade and Laura Hatch (Ballroom - Capitol EFG) Executive Secretary and Association President ( <i>respectively</i> ) Office of the Executive Secretary (OES) Supreme Court of Virginia Association of Clerks of the District Courts of Virginia
09:30 AM - 10:30 AM	<b>Breakouts</b> 1. <b>Wellness in the Courts-</b> (Ballroom - Capitol EFG) Hetal Challa, Wellness Coordinator Department of Educational Services, OES & Panelists 2. <b>HR Doctor is in</b> –By appointment only, scheduled in advance.– (Capitol A) HR Team members - Department of Human Resources, OES
10:30 AM - 10:45 AM	<b>Break/Vendor Visits</b>
10:45 AM - 12:00 PM	<b>Onboarding 101-</b> Laura Griffin (Ballroom - Capitol EFG) Chief Deputy Clerk of Court, United States District Court, <i>Eastern District of Virginia</i> Onboarding is not a one-time event. Onboarding begins with the vacancy announcement and is a continual process until your “new hire” is fully trained. Successful onboarding focuses not only on first impressions, but “courts” employees through the first year of employment. Good leaders know that successful onboarding maximizes retention which ultimately reduces the stress of the “revolving door.” This session will discuss what good onboarding looks like, the importance of building it into your court culture, and how to avoid some common pitfalls. <b>Breakout (By Appointment Only)</b> 1. <b>HR Doctor is in</b> –By appointment only, scheduled in advance.– (Capitol A) HR Team members - Department of Human Resources, OES
12:00 PM - 1:30 PM	<b>Lunch/Annual Meeting/Clerk Awards Recognition Program /Vendor Visits</b>
01:30 PM - 2:30 PM	<b>Power BI &amp; CPAC-Court Performance Advisory Committee</b> - (Ballroom - Capitol EFG) Norma Gates and members of the OES Court Performance and Statistical Services Division <b>Breakout (By Appointment Only)</b> 1. <b>HR Doctor is in</b> –By appointment only, scheduled in advance.– (Capitol A) HR Team members - Department of Human Resources, OES
02:30 PM - 02:45 PM	<b>Break</b>
02:45 PM - 03:45 PM	<b>Thriving Together</b> Lt. Deuntay Diggs, Stafford Sheriff’s Office (Ballroom - Capitol EFG) Deuntay Diggs is known by the world as the “Dancing Deputy.” He has had two dance videos to Beyonce’s Formation go viral; reaching an estimated 90 million people and counting. He has made numerous appearances on TV, on shows such as America’s Got Talent, Good Morning America, and the T.D. Jakes Show. He has also had articles written about him appearing in multiple publications such as Time Magazine, Buzz Feed, Inside Edition, Outclique 9/17 edition, and Business Insider. Deuntay is a dynamic motivational speaker who presents a fresh dialogue on issues of race, sexuality, and diversity within our communities. He provides insight and shares his own personal and unique cultural experiences as a roadmap on how to achieve change and acceptance. He transcended from poverty, and has earned a master's degree from Liberty University and a bachelor's degree from the Virginia Military Institute. In addition to being a motivational speaker, Deuntay is now a lieutenant with the Stafford County Sheriff’s Office. <p style="text-align: right;">Agenda is subject to change</p>
03:45 PM - 04:00 PM	<b>Raffle baskets/End</b>